



## Academy # 1

### Grows-A-Lot: Urban Garden Site Plans + SAPS

#### Welcome (ACFB)

Introductions

(3:30-3:50 PM)

Team introduce themselves + Site  
Support Team

#### Power Point – today's goal + your next steps

(3:50-4:00 PM)

Site Plans tools: (GrowVeg + Why)

#### Garden Team Workstations – Permits

Rotate (4:00 – 4:30/ 4:30-5:00 PM)

SAPs + Licensure Agreements

#### Next Steps/Homework

**July 13th Deadline:** turn in :SAP/Site Plan/Licensure/Fees/ Insurance

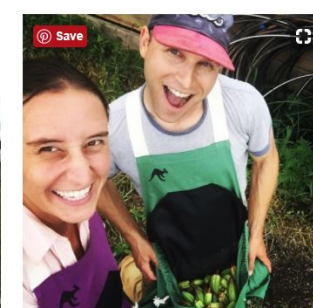
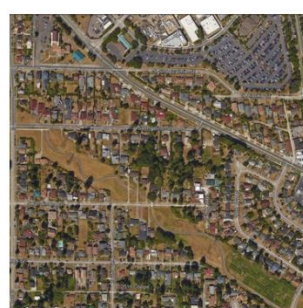
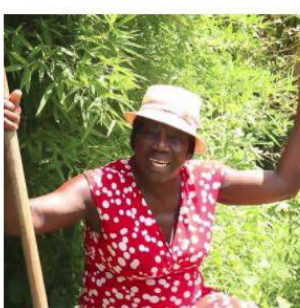
**Urban Garden Budget:** CoA - Teams

**Stake Phase 1 /other?**

# AGLANTA Introductions (3:30 – 4:00 PM)

## AgLanta Grows-A-Lot Team:

- ACFB, OoR, GWA, (UGA etc..)
- AgLanta Grows-A-Lot Advisory Committee members
- AgLanta's larger urban ag [community partners & resources](#)



## AgLanta Grows-A-Lot Pilot Urban Farm Teams:

- 1) Team members
- 2) Your site (current state + site plan ideas from pre-academy site visit/meetings)

The screenshot displays the AgLanta "Grows-A-Lot" Story Map interface. The top left corner shows the title "AgLanta 'Grows-A-Lot'" and the address "Lakewood-Brownsmill: 2217 Browns Mill Rd. SE, 30315". Below this, a search bar contains the address "Fairburn Heights: 3301 Collier Dr. NW 30311". A map of Atlanta is shown with a red dot indicating the location of the site in the Fairburn Heights neighborhood. The main map is an aerial view of the site, showing a large white building, a parking lot, and surrounding streets including Fairburn Rd NW, Collier Dr NW, and James E Billy McKinney Hwy. A red circle highlights the site location on the map. The bottom left corner shows the address "Bolton: 2110 Spink St. SW 30318". The bottom right corner features the ESRI logo and the text "POWERED BY ESRI".

AgLanta "Grows-A-Lot"

Lakewood-Brownsmill: 2217 Browns Mill Rd. SE, 30315

Fairburn Heights: 3301 Collier Dr. NW 30311

Urban Farm Site: Open for Adoption

Bolton: 2110 Spink St. SW 30318

AGLANTA

LEGEND

ESRI


**AgLanta Grows-A-Lot Pilot Urban Farm Teams:**

- 1) Team members
- 2) Your garden site (current state, pre-academy site visit/meeting ideas, etc.)

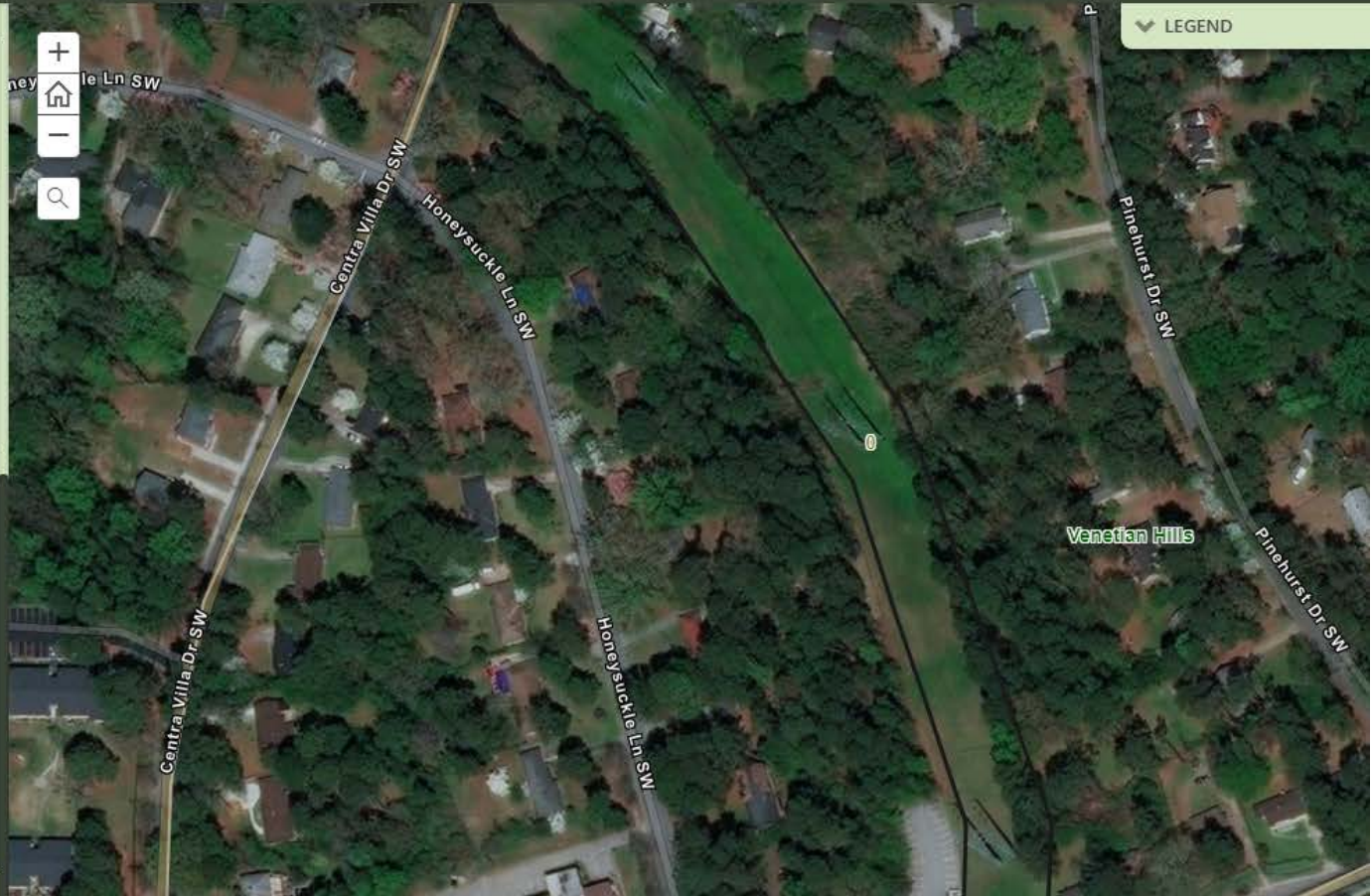
AgLanta "Grows-A-Lot"

Venetian Hills: 1600 Centra Villa Dr. SW 30311

Notes: This is in a Georgia Power Right-of-Way. Must adhere to growing setbacks, height restrictions and other secondary land use guidelines



IMG\_5233.jpg







A Story Map | AGLANTA

LEGEND

## AgLanta Grows-A-Lot Pilot Urban Farm Teams:

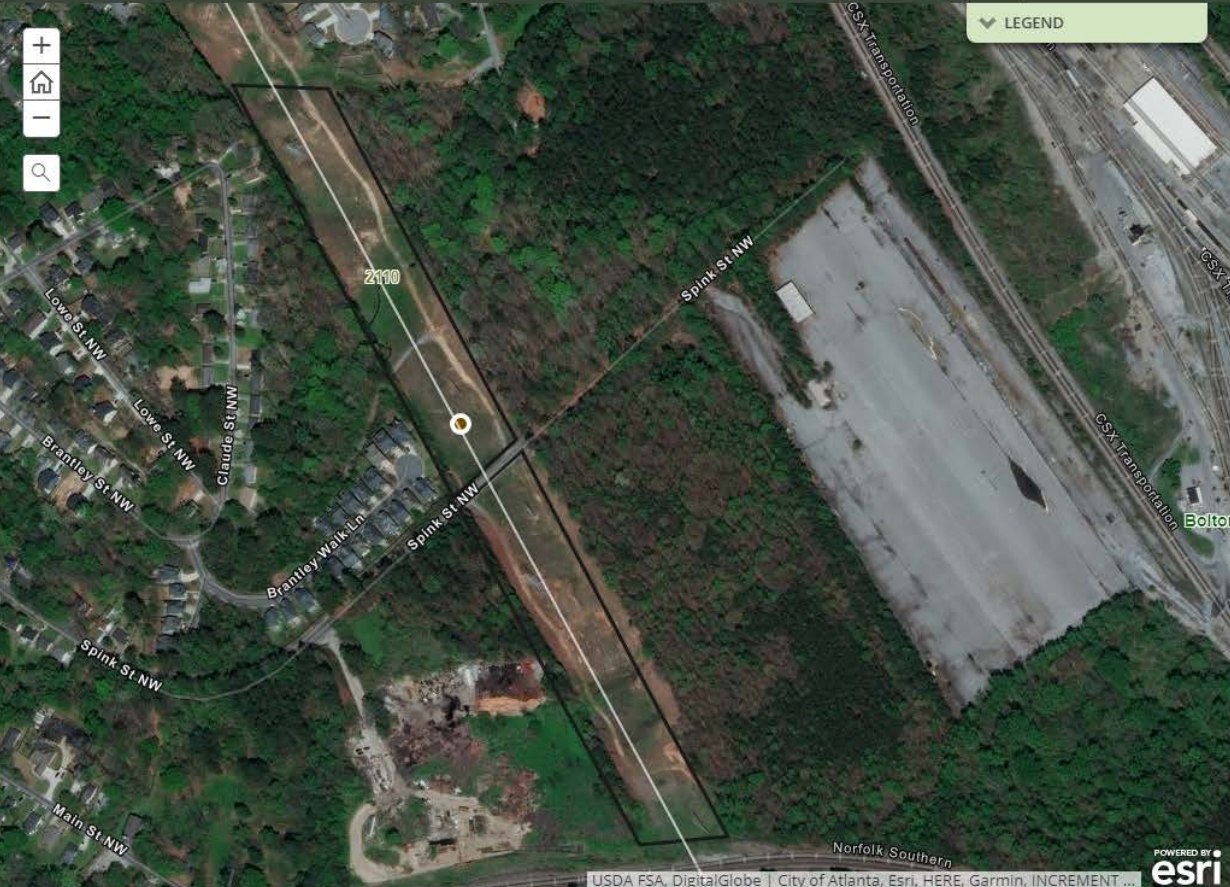
- 1) Team members
- 2) Your garden site (current state, pre-academy site visit/meeting ideas, etc.)

AgLanta "Grows-A-Lot"

A Story Map    


FAIRBURN HEIGHTS: 3301 Collier Dr. NW 30311

BOLTON: 2110 Spink St. SW 30318



50+-IMG\_7458.jpg

VENETIAN HILLS: 1600 Centra Villa Dr. SW 30311

USDA FSA, DigitalGlobe | City of Atlanta, Esri, HERE, Garmin, INCREMENT... 

## AgLanta Grows-A-Lot Pilot Urban Garden Teams:

- 1) Team members
- 2) Your garden site (current state, pre-academy site visit/meeting ideas, etc.)

AgLanta "Grows-A-Lot"

A Story Map

AGLANTA

LEGEND

+

Home

Search

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Crumley St SW

Ira St SW

Ira St SW

Whitehall Ter SW

McDaniel St SW

McDaniel St SW

Ira St SW

Ira St SW

8

12

Carver Hills: 1645 Mary George Ave NW 30318

Venetian Hills: 1597 Campbellton Rd. SW, 30311

Downtown: 30 Alabama St. SW, 30303

Lakewood-Brownsmill: 2217 Browns Mill Rd. SE,

## Step 5: Submitting **Urban Garden SAP, Licensure Agreement, Proof of Insurance**

**Requirements for Adoption Finalized: July 13, 2018**

By July 13, 2018 AgLanta Grows-A-Lot Adopters must submit:

1. "**Urban Garden SAP**": (Site Plan + Management Plan): plans must adhere to approved urban agriculture uses for that site; [CoA Urban Agriculture Ordinance](#); and [CoA Bee City Resolution](#). (\*AgLanta Team can assist at 6/30 AgLanta Academy.)
2. Five-year "**Licensure Agreement**" between the [Garden Sponsor Organization](#) and City of Atlanta.
3. "**Certificate of General Liability Insurance**" in the amount of no less than \$1 million with the City of Atlanta listed as an additionally insured party. (\* [Groundwork Atlanta](#) can cover your insurance at no cost to your urban garden!)



# Urban Garden Next Steps

## Submit AgLanta Grows-A-Lot Urban Garden forms to:

Attn: Elizabeth Beak, [ebeak@atlantaGA.gov](mailto:ebeak@atlantaGA.gov) or deliver to City of Atlanta Mayor's Office of Resilience, 55 Trinity Ave. SW, Suite 3450 Atlanta, GA 30303

## Deadlines/Timeline

### Fees:

*The following application administration and license fees will be paid at the time the license agreement is finalized:*

Five-year license administrative fee and annual license fee for 5-year adoption. (waived/ \$1).

Water meter at site/back flow (\$0.00 paid for by OoR)

Insurance ( \$0.00 - paid by Groundwork Atlanta)

Urban Agriculture SAP (\$30.00/year).

Provide a check payable to:

"City of Atlanta" in the form of cash, credit card, personal/cashier check, or money order.



## Step 5: Submitting **Urban Garden SAP, Licensure Agreement, Proof of Insurance, Bank Account, and Organizational Structure**

**Requirements for Adoption Finalized: July 13, 018**

By **July 13, 2018** AgLanta Grows-A-Lot Adopters must submit:

- "**Urban Garden SAP**": (Site Plan + Management Plan): plans must adhere to approved urban agriculture uses for that site; [CoA Urban Agriculture Ordinance](#); and [CoA Bee City Resolution](#).
- Five-year "**Licensure Agreement**" between the farmer, [Groundwork Atlanta](#), CoA, and [Georgia Power](#).
- "**Certificate of General Liability Insurance**" in the amount of no less than \$1 million with the City of Atlanta listed as an additionally insured party. Please see the link to shared urban agriculture insurance policies on the [resource page](#).
- Proof of a **farm bank account**.
- Proof of an **organizational structure** for the farm (ex: non-profit, LLC, etc.)

## Submit AgLanta Grows-A-Lot Urban Farm forms to:

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## Deadlines/Timeline

### Fees:

*The following application administration and license fees will be paid at the time the license agreement is finalized:*

Five-year license administrative fee(\$50) and annual license fee (\$50) for first 1/2 acre, then \$45 for each additional 1/4 acre to: [Groundwork Atlanta](#)

Water meter/back flow: (\$0.00 paid for by OoR).

Proof of Insurance

Urban Agriculture SAP (\$30.00/year) to: "City of Atlanta" in the form of cash, credit card, personal/cashier check, or money order.



# AGLANTA Academy # 1: Urban Garden Site Plans + SAPS (Special Admin. Permits.)



**Goal:** Complete site plan + SAP

**Station 1:** (4:00-4:25 PM)

**Urban Garden SAPS**

**Station 2:** (4:25-4:45 PM)

**Licensure Agreements**

**Questions/Next Steps:** (4:45 – 5:00 PM)

- AgLanta Team Office hours:
  - Thursday 5<sup>th</sup> (3-6 PM)
  - Wed 11<sup>th</sup> (3-6 PM)
  - Thursday 12<sup>th</sup> (3-6 PM)





# Garden budget template + other?

Income	2017 Budget	Potential Aglanta/My Community Resource
Foundation/Grant	\$ -	
Garden Plot Rentals/Membership Fees	\$ -	
Event Rentals	\$ -	
Classes/Field Trips	\$ -	
Fundraiser	\$ -	
Plant Sale	\$ -	
<b>Total Income</b>	<b>\$ -</b>	
<b>Expenses (Professional)</b>		
Design Assistance for SAP Site Plan	\$ -	Free LA - OoR Workshop
Construction		Volunteer Neighbor
Garden Manager		Volunteer Neighbor
Soil Testing - nutrients		FWA Website
<b>Expences Start-Up</b>		
Raised Beds/(\$260 bed)		
Compost (10 yds)		SEE AFA Resource List
Soil		SEE AFA Resource List
Mulch-Wood Chips	\$ -	Free Tree Company Donations
Delivery		Neighbor with a Truck? OoR?
Garden fence		
Stakes		
String		
Tool Bank Membership	\$ 15.00	Garden Sponsor Organization
Compost Bin Supplies	\$ 280.00	
Signage	\$ 300.00	
Picnic Table - Bench	\$ 100.00	
Water meter + Backflow (2.5 K)		OoR
Tools - Onsite	\$ 350.00	
Trash Bin		
<b>Total Start up</b>	<b>\$1,045.00</b>	
<b>Expences - Extra's and Annual Maintenance</b>		
Land Rental - Annual License Fee	\$ 1.00	Reduced -OoR
Land Rental- Annual Administrative Fee	\$ -	Waived for Pilot Partners
Insurance	\$ -	Reduced -GWA
Stipend Garden Manager/Coordinator	\$ -	
Monthly Water Bill (Reduced Rate)	\$ -	
Tool Shed	\$0.00	
Shade Structure	\$ -	
Greenhouse	\$ -	
City of Atlanta Urban Garden SAP	\$ 30.00	
Compost		SEE AFA Resource List
Seeds/Starts		SEE AFA Resource List
PR/Printing		
Event Supplies		
<b>Sub Total Expense</b>		
Indirect Costs @ 10%	\$ -	
<b>Total Expense</b>	<b>\$ -</b>	
<b>Balance</b>	<b>\$ -</b>	



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