



Academy # 3

Grows-A-Lot: 2018 Build Your Garden Team + Garden Build Event

Welcome + Intros: Team Intro's + Updates + Celebrations
(2:00-2:15 PM)

Power Point (a): Tools for strong, sustainable garden teams
(2:15-2:30 PM)

Garden Team Work Station 1: Work on Above
(2:30-3:00 PM)

Power Point (b): Tips for Planning your Garden Build Work Day
(3:00-3:10 PM)

Garden Team Workstation 2: Plan Garden Build Day (s)
(3:10-3:45 PM)

Team Presentations: Date of Garden Build + Next Steps (3:45-3:55)

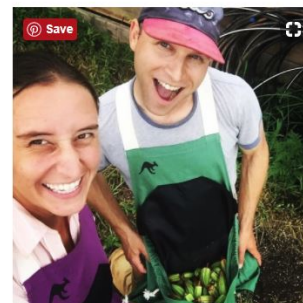
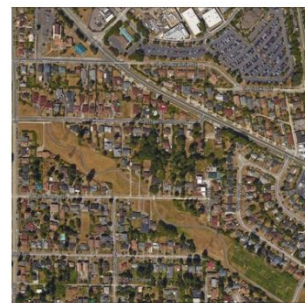
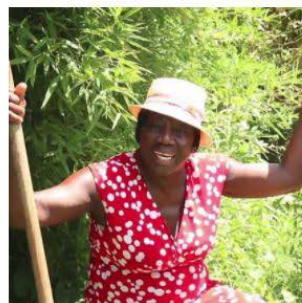
Next Steps/Homework: Garden Team Planning + Execution of Garden Build
Event

March 31 Deadline: Build Phase 1

AGLANTA Introductions (2:00 – 2:15 PM)

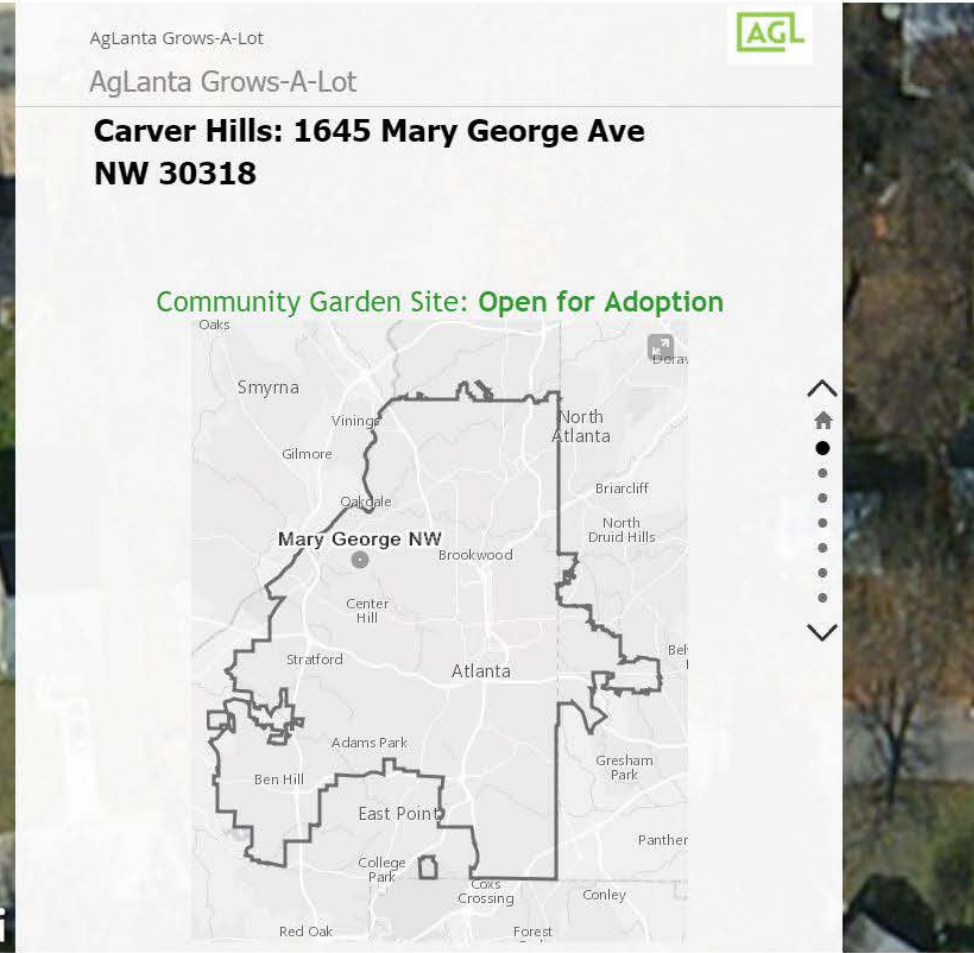
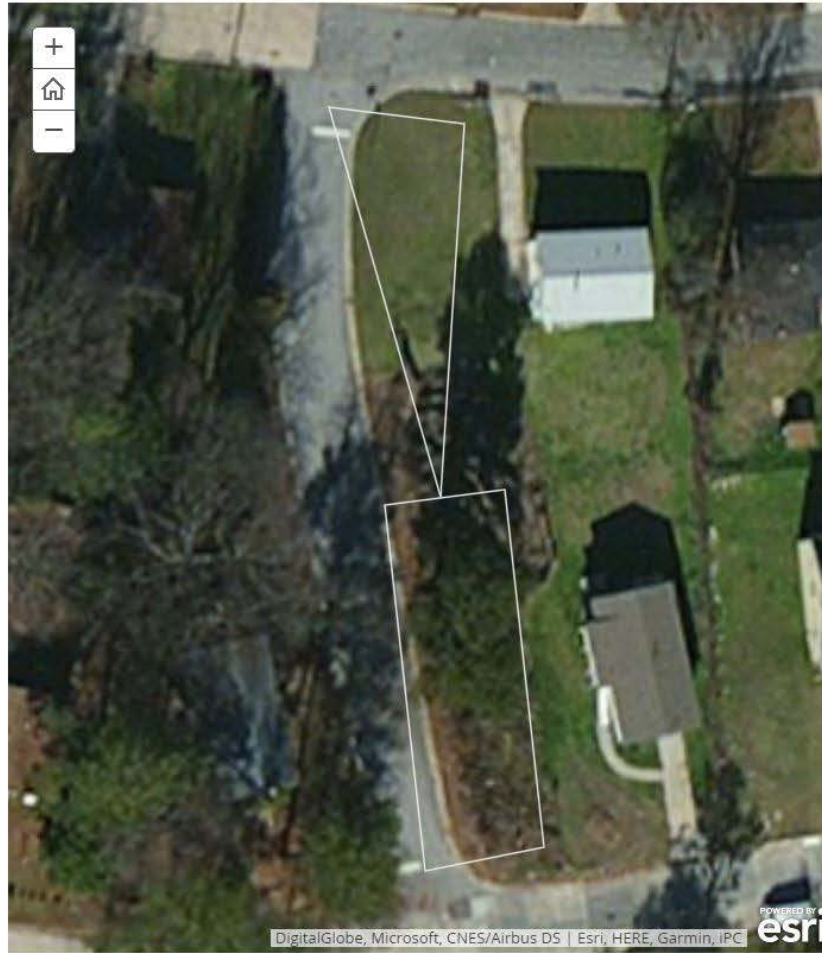
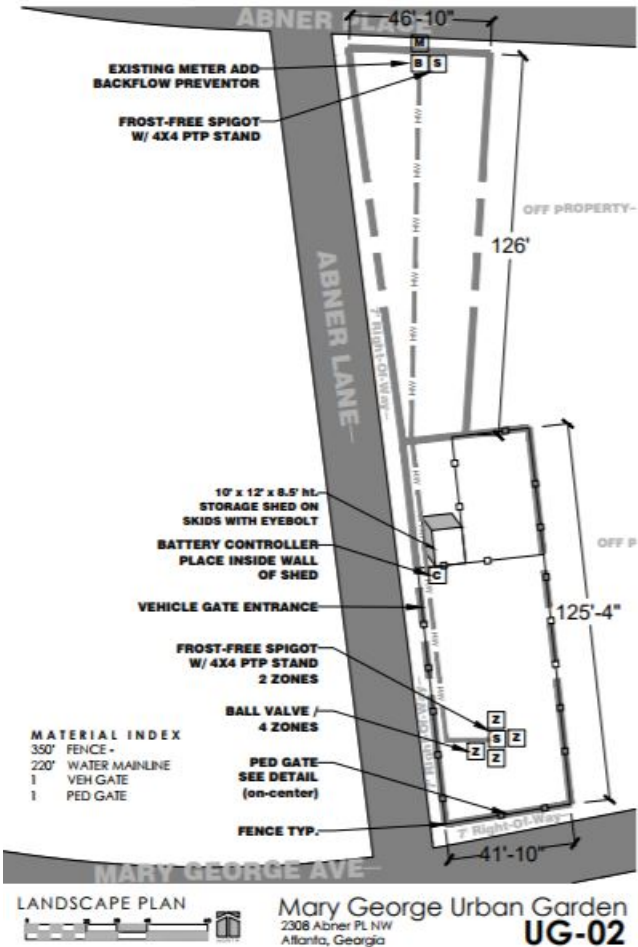
AgLanta Academy Team:

- Mayor's Office of Resilient, Department of City Planning, Groundwork Atlanta, Atlanta Community Food Bank, UGA etc.
- AgLanta Grows-A-Lot Advisory Committee members
- AgLanta Grows-A-Lot pilot urban garden partners (and public)
- AgLanta's larger urban ag network [community partners & resources](#)



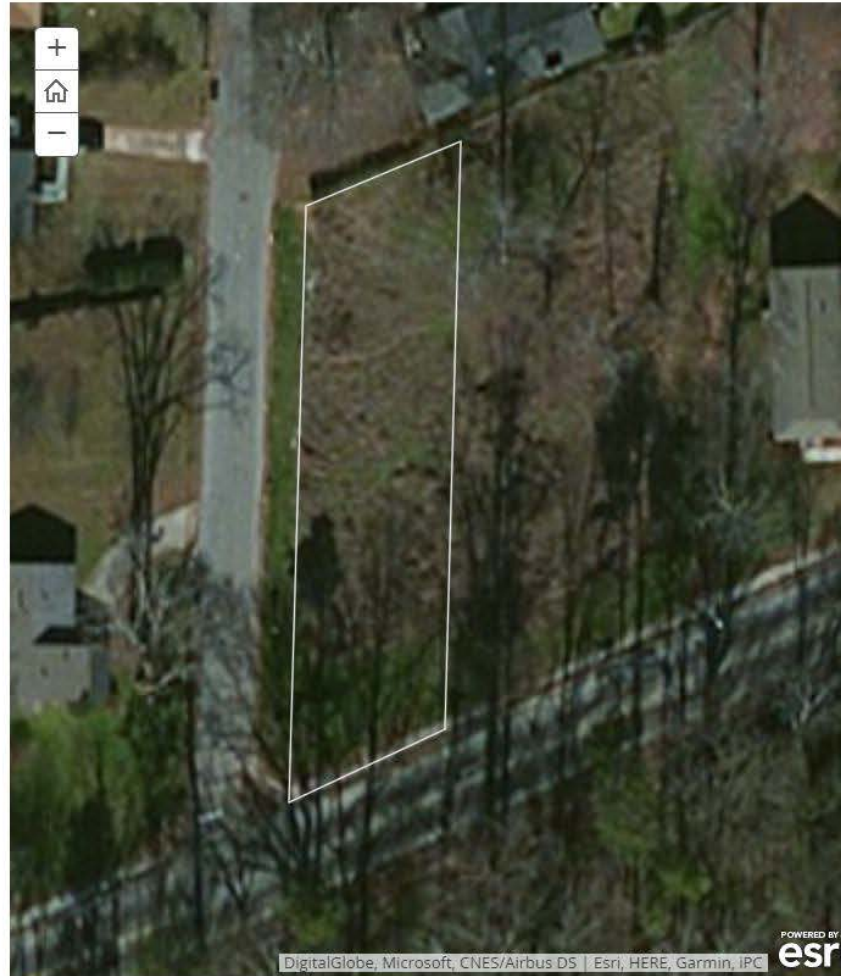
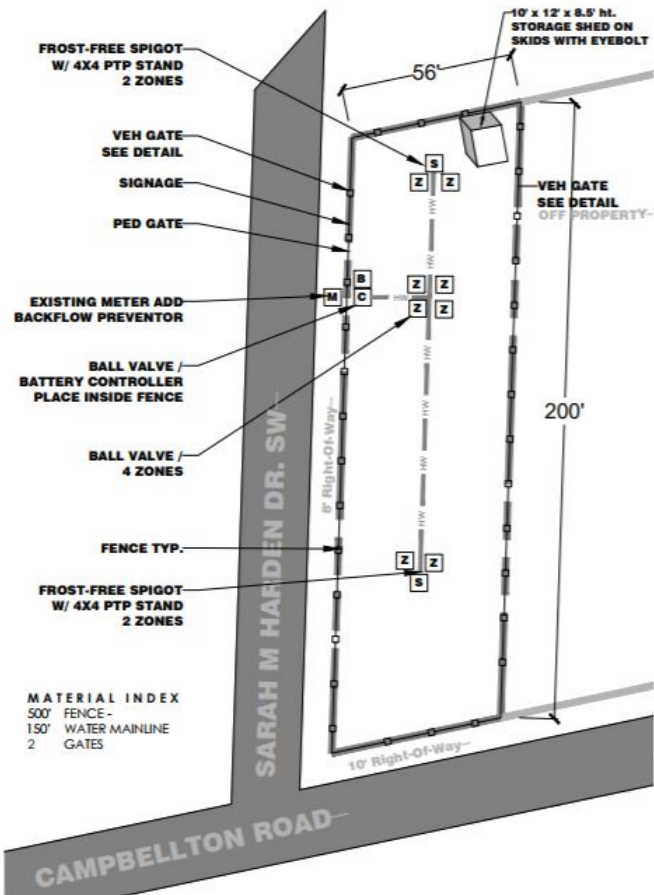
AgLanta Grows-A-Lot Pilot Urban Garden Teams:

- 1) Team members
- 2) Your garden site



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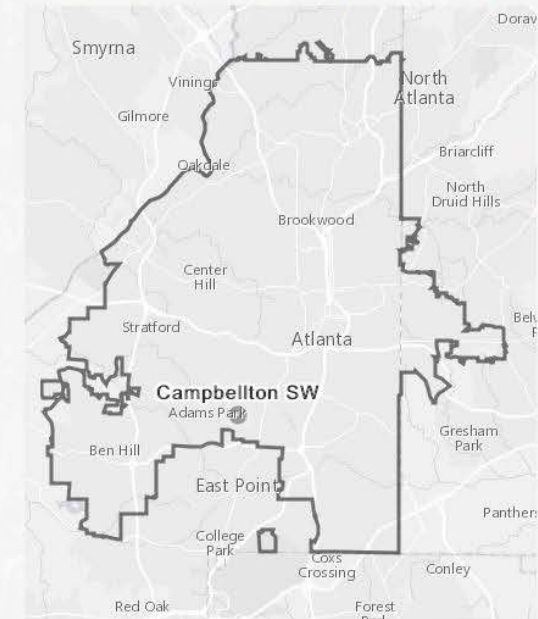
AgLanta Grows-A-Lot



AgLanta Grows-A-Lot

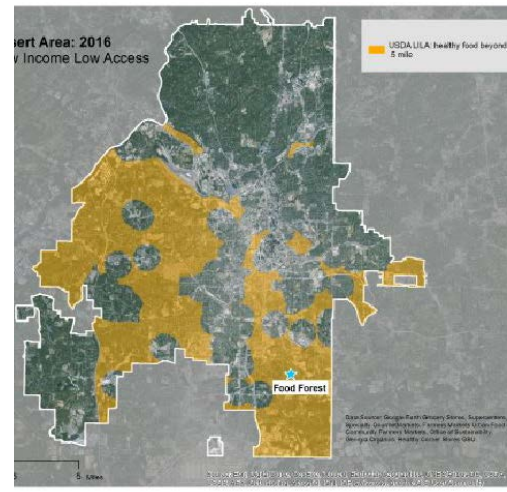
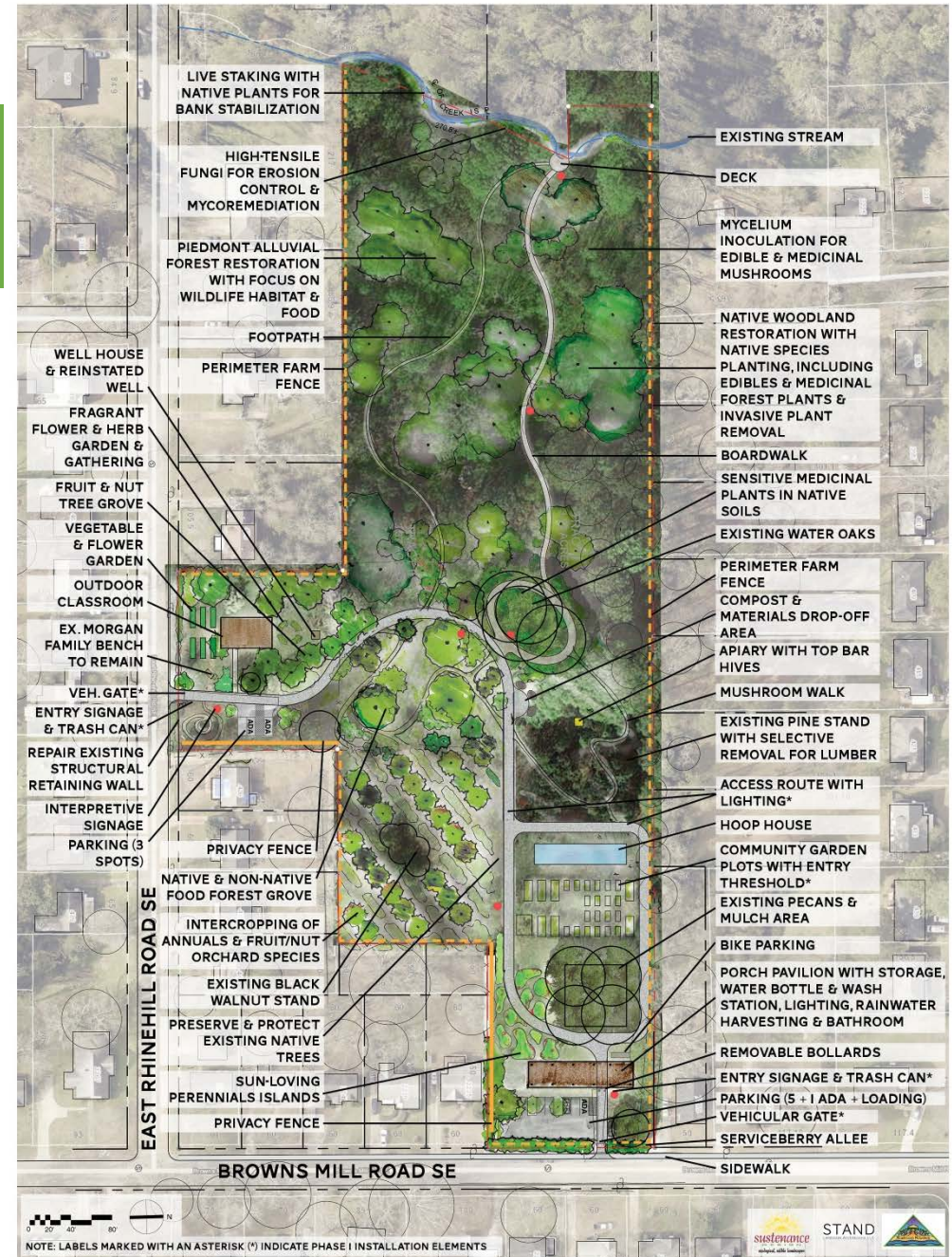
**Venetian Hills: 1597 Campbellton Rd. SW,
30311**

Community Garden Site: Open for Adoption



AgLanta Grows-A-Lot Pilot Urban Garden Teams:

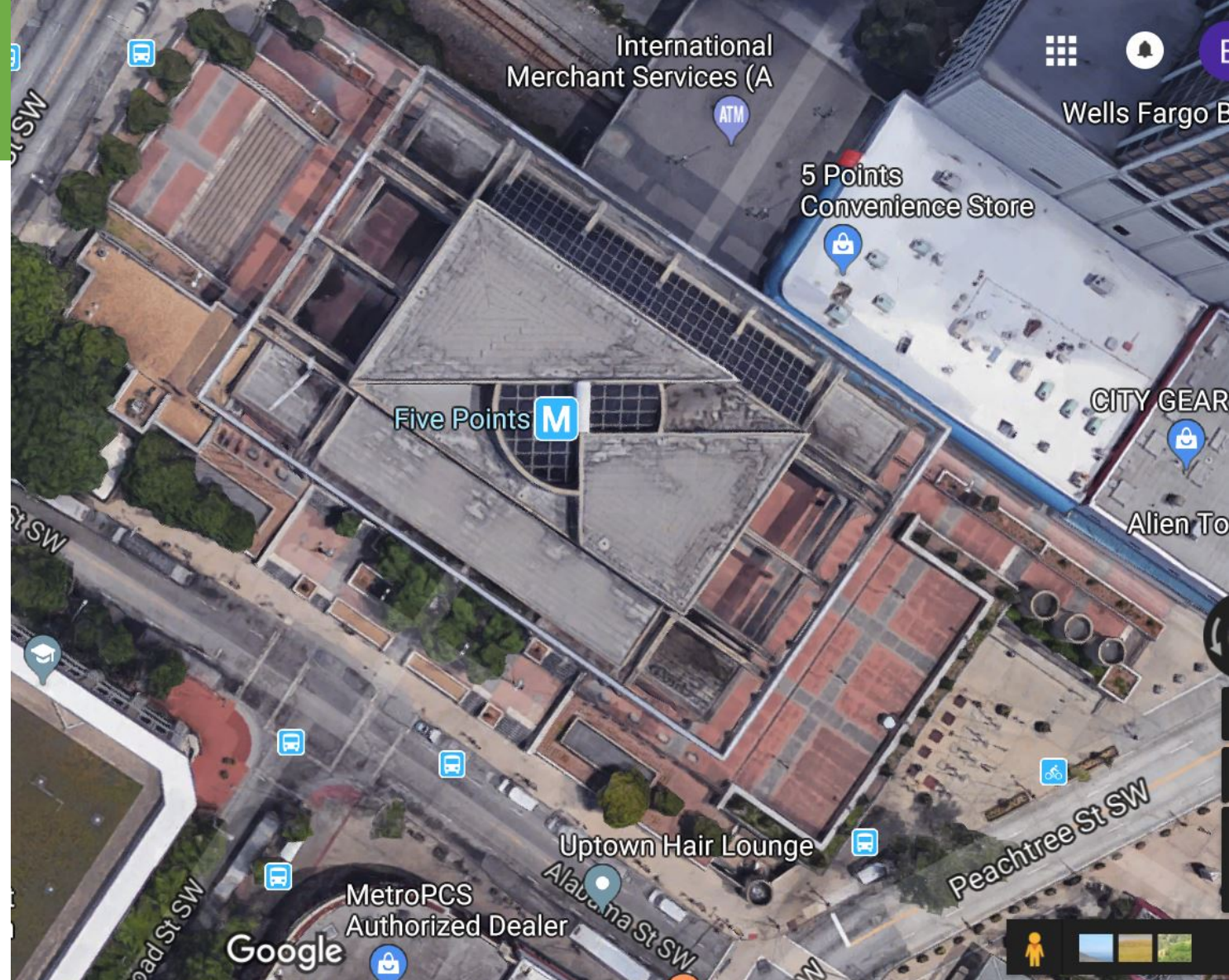
- 1) Team members
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AGLANTA Introductions + Celebrations + Updates (2:00 - 2:15 PM)

AgLanta Grows-A-Lot Pilot Urban Garden Teams:

- 1) Team members
- 2) Your garden site

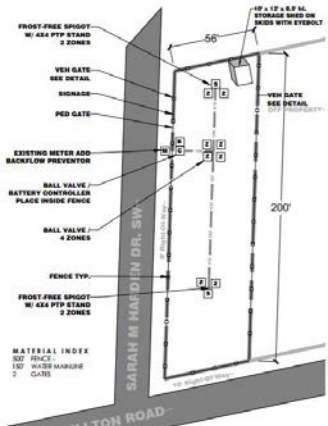


AGLANTA Academy # 3: Introductions (other growers?) (2:00 - 2:15 PM)



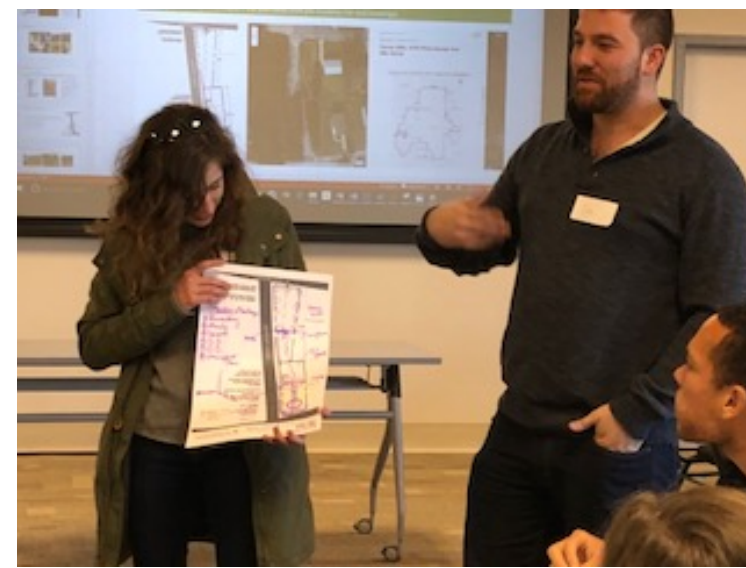
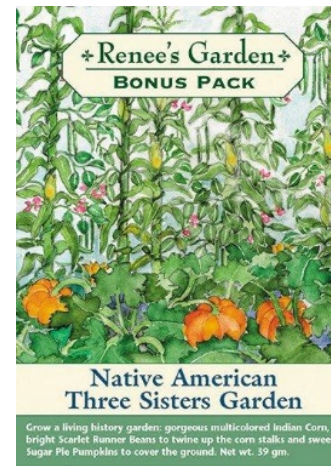
AGLANTA Past AgLanta Academy's:

www.aglanta.org/new-page-2/



- KEY
- Boundary Fence
 - Rest Area/Meeting Space/Kids Zone
 - Fruiting Vines
 - Water Spigot
 - Fruit Trees
 - Compost/Mulch
 - Signage
 - Raised Beds
 - Education Station
 - Storage Shed
 - Wildflowers and Bee Housing
 - Berry Bushes
 - Mulched Path/Grass
 - Herbs/Vines/Test Bed

Expense	Budget	Potential Agency/Qty Community Resource
Foundation/Grant	\$ -	
Garden Plot Rental/Membership Fees	\$ -	
Event Materials	\$ -	
Classroom/Field Trips	\$ -	
Fundraiser	\$ -	
Plant Sale	\$ -	
Total Income	\$ -	
Expenses (Professional)		
Design Assistance for S&P Site Plan	\$ -	Free L.A. - Durb Workshop
Construction	\$ -	Volunteer Neighbor
Garden Manager	\$ -	Volunteer Neighbor
Soil Testing - outdoors	\$ -	Free Website
Expenses (Start-Up)		
Amend Bed(s) (1/2 cu yd)	\$ -	SEE AFA Resource List
Compost (1/2 yds)	\$ -	SEE AFA Resource List
Soil	\$ -	SEE AFA Resource List
Mulch/Wood Chips	\$ -	Free Tree Company Donations
Delivery	\$ -	Neighbor with a Truck/ Durb?
Garden Fence	\$ -	
Shades	\$ -	
String	\$ -	
Tool Box Membership	\$ 15.00	Garden Sponsor Organization
Compost Bin Supplies	\$ 200.00	
Signage	\$ 300.00	
Plant Table - Bench	\$ 100.00	
Water meter + Backflow (2.5 K)	\$ 300.00	Durb
Trash bin	\$ 100.00	
Trap bin	\$ 100.00	
Total Start up	\$1,045.00	
Expenses - Extra's and Annual Maintenance		
Land Rental - Annual License Fee	\$ 1.00	Reduced - Durb
Land Rental - Annual Administrative Fee	\$ -	Waived for Pilot Partners
Insurance	\$ -	Reduced - DHA
Signage Garden Manager/Coordinator	\$ -	
Monthly Water Bill (Reduced Rate)	\$ -	
Tool Box	\$0.00	
Shade Structure	\$ -	
Greenhouse	\$ -	
City of Atlanta Urban Garden S&P	\$ 30.00	
Expenses	\$ -	SEE AFA Resource List
Signage/Starts	\$ -	SEE AFA Resource List
Watering	\$ -	
Event Supplies	\$ -	
Sub Total Expense	\$ -	
Interest Costs @ 10%	\$ -	
Total Expense	\$ -	
Balance	\$ -	





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(2:15-2:30 PM)

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Team Presentations: Date of Garden Build + Next Steps (3:45-3:55)

AGLANTA Academy # 3: Tools for Strong + Sustainable Garden Teams

- Garden Guidelines
- Garden Communication Plan
- Garden Team roles
- Plot Rentals
- Common Area Maintenance - COMPOST



Garden Guidelines

When twenty people share one garden conflict is inevitable. Bylaws give everyone the opportunity to agree to cooperative behaviors that will make this sharing experience positive for everyone. They provide a means to confront disruptive behavior without getting personal.

Be specific about membership fees, how much and when due.

Questions to ask yourselves: May members bring pets? Play music aloud? Invite non-members to harvest? ATF?

[SEE SAMPLE BYLAWS](#)

Garden Communication Plan

Every garden should have a moderated forum for members to communicate with each other and a public-facing platform to provide a point of contact and information you want to share.

If you decide to raise money outside of dues/plot fees, you will need a point person to take responsibility for communication.

See handout: [sample garden facts page](#), [welcome letter](#). Tools: [facebook page](#), [AgLanta Grows-A-Lot calendar](#), [bulletin board with calendar](#), [hours](#), [contact #](#), etc.

Garden Team roles

Best Practices:

- Rotate through leadership roles
- Divide responsibilities
- Designate Row Captains
- Develop a calendar that includes social events

[See handout: sample community garden leadership roles](#)

Plot Rentals

Best Practices:

- It's a membership fee, not a Plot Rental
- Includes standards of maintenance
- Includes a mechanism to handle abandoned plots
- State if members may keep plots from one year to next
- Typically, plot fees cover 100% of annual garden operating costs.

See handouts: [sample plot assignments](#), [welcome letter](#). You can also use [site plan](#), [grow veg](#) etc.

Common Area Maintenance - COMPOST

Most Community Gardens have a requirement for members to serve about sixteen hours per year helping to maintain the common areas of the garden. That is above the amount of time spent maintaining your personal plot. Maintaining pathways, fences, organizing and cleaning the shed and helping with the compost are common tasks.

Compost is everyone's responsibility, so nobody does it. An epic compost system needs regular attention, so it's a good idea to have a person or team designated to monitor the compost. If you have a team, one person can yell at the people who put trash in the compost. One person can yell at the people who put compost in the trash. One person can yell at the fruit flies. One person can point out flaws in the system and annoy everyone else by not taking corrective action. Remember, without WE there are no WEeds.



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AGLANTA Academy # 3: Plan Your Garden Build Day (Tips & Tools)



AGLANTA Academy # 3: Planning Your Garden Build Day (s)

Goal: Host your first Community Workday + build **phase 1** (In March)

- **Resources:** your site plan, budget, stake out phase 1, Community Garden Team, AgLanta Team
- Choose a date (s) + times (Rain date?)
- Choose what you hope to accomplish. **Make it realistic and doable.** (Feeling of Success + Fun!!)



AGLANTA Academy # 3: Planning Your Garden Build Day (s)

Sample Community Garden Build Day (9:00-12:00)

*Welcome table: sign in + waivers, snacks, first aid, water, site plan (9:00-9:10)

Opening Circle: Welcome + Intros (9:10-9:30)

Divide Team into Stations > Station Captains

Work Stations (9:30 -11:30)

Stain Fence

Build Beds * *rest spot, rotate stations?*

Mulch Path

Closing Circle: Teams Share/Show What they Accomplished (11:30 – 12:00)

Thanks!!!

Team photos

*Food/Drink/Leave?

* Could also be more relaxed – drop by evening work times + bring something to add to the grill.

AGLANTA Academy # 3: Planning Your Garden Build Day (s)

Prep

1. Choose what you are going to do. (Ex: Station Stain Fence + Build 2 raised beds + Mulch Path)
2. Choose Station Captain for each station.
3. Order Tools + Materials for each Station

Path

- Path already marked out.
- Wheelbarrow (5)
- Gloves
- Mulch (Donated/ Mark Drop spot)
- Cardboard
- Shovels (5) Forks (5)

Beds

- Beds stakes out.
- Wood (pre-cut? Pre-stained?)
- Screws
- Gloves
- Drills (charged?)

Demo one raised bed first

Could be 2-4 people working on each bed

Fence

- Paint brushes (8)
- Trays (4)
- Drop Cloths (4)
- Plastic gloves (Disposable + Trash)

4. Other: White board, Water, first aid, trash, recycling, table, sun lotion etc.
5. [Resources + Partners to help](#) (Handout)

AGLANTA Academy # 3: Planning Your Garden Build Day (s)

Getting the word out!

- Email
- Flyers
- Poster
- Regular work and learn (Second Sat, Thurs Evenings)
- Bulletin Board
- Mascot – Goat?

Partners/Not?:

Company (MARTA, LOWES, ETC)
Atlanta Community Food Bank
Keep Atlanta Beautiful
Church
Etc.





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* Handouts/Templates



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